

mansion house llansteffan

Price Guide



2024

www.mansionhousellansteffan.co.uk

Package Price Guide

Our Popular Package

£11,640

75 day guests
50 additional evening guests

£19,104

120 day Guests
60 additional evening guests

£147.20 per Day Guest

luxury platinum

£15,464

80 day guests

£193.30 per day guest

graceful gold

£8,928

60 day guests
20 additional evening guests

£143.30 per day guest

Package Price Guide

big & bold

£20,816

130 day guests
70 additional evening guests

£147.20 per day guest

small & simple

£6,425

50 day guests
25 additional evening guests

£116.50 per day guest

all-in gold

£16,280

100 day guests
20 additional evening guests

£157.60 per day guest

all-in silver

£10,837.50

75 day guests
30 additional evening guests

£134.90 per day guest

Additional Options

Civil Ceremony

Winter rates (1 October-15 March).

up to 50 guests £500

51-120 guests £685

Summer rates (16 March-30 September).

up to 50 guests £600

51-120 guests £785

Preferential Accommodation rates

Deluxe double £135

Superior king £185

prices are per room, per night, based on two people sharing
a room, bed & breakfast

Minimum package price £12,000
All Saturday's from 1 March through to and including 31 October

Pre-wedding dinner from £32pp
Informal two course buffet, served the night before the big day.
Minimum 25 guests

Arrival drink for Civil Ceremonies £7.50pp
Sparkling wine arrival drink (or non-alcoholic alternative) for guests arriving
to the Civil Ceremony

Additional Breakfast Guests £15pp

Additional Breakfast Guest - CHILD £7.50pp

Supplier Meal (in attendance all day, e.g. photographer) £40pp

Terms and Conditions, Mansion House Llansteffan Ltd

The Management reserves the right to:

refuse entry, if it is deemed that they will be in breach of their Property or Personal Licence.

end the event without notice if a customer brings their own alcohol on the premises.

end the event without notice if a customer is seen to be abusing or threatening any member of the team.

Mansion House Llansteffan Ltd:

accepts no responsibility for the property of any patrons or third-party suppliers that are left at Mansion House Llansteffan unattended, day or night.

accepts no responsibility for any food supplied by any third-party supplier.

General:

All statutory licensing regulations apply.

These terms are deemed to incorporate Mansion House Llansteffan Ltd's terms of business, copies of which are available on request.

In the event of any inconsistency, the terms of this agreement shall prevail.

Other than for death or personal injury caused by our negligence, our liability to you and your guests taken in the aggregate is limited to the price of your booking.

The hotel will not be liable for failure to perform a service should the failure be caused by any factor beyond its reasonable control.

Guests are recommended to have and be responsible for insurance to cover cancellation, or extreme weather conditions, loss of baggage, personal effects or any other unforeseen circumstances.

Pricing and option terms:

The hotel reserves the right to amend its packages and prices at any time.

Existing bookings will be notified of any price policy changes should it affect their package.

The hotel reserves the right to alter or amend contents of an event if there is a short fall in the minimum numbers required to operate a programme, in such circumstances you may choose an alternative date, subject to availability.

Menus shown in the brochure are only provided as an indication and may vary slightly based on the availability of ingredients.

Dependent on market and product availability, we reserve the right to amend such dishes and/or to offer suitable alternatives.

Some of our dishes may contain ingredients which could cause an allergic reaction. Guests with allergies are advised to check beforehand so that alternative ingredients or dishes can be provided.

Corkage:

Corkage is available, please check for the current rates.

A maximum quota applies to corkage: equivalent to a maximum of 0.5 bottle of wine/sparkling wine per adult guest.

All third-party suppliers must:

-obtain authorisation from the management to supply, access or service Mansion House Llansteffan.

-a specification of work must be submitted to Mansion House Llansteffan 21 days ahead of any scheduled job.

-arrange pick-up and drop-off times with the management directly.

Novelty supplies:

Bouncy castles and such novelty equipment are permitted, 21 days' notice is required and the supplier will be required to send in copies of their insurance documents ahead of the event.

Indoor fireworks, flares and confetti bombs are NOT permitted.

No responsibility will be accepted by Mansion House Llansteffan Ltd for any personal injury caused by guests using such novelty equipment.

Fireworks:

Fireworks are permitted by authorised supplier only and a minimum 21 days' notice is required.

The Fireworks supplier will be required to complete and submit to Mansion House Llansteffan Ltd a risk assessment and a copy of their valid insurance documents and licence 21 days ahead of the event.

Any fireworks display must be conducted within local government guidelines and must be of 'low' noise level.

Any third-party food producer that has had authorisation from Mansion House Llansteffan Ltd to provide food services at an event must provide proof of Hygiene Certification, Licence and relevant Insurance cover, at least 21 days ahead of the event date.

Confirmation

Bookings are treated as provisional until payment of the non-refundable deposit has been received

Payment of the non-refundable deposit is taken as acceptance of the terms and conditions

Clients are advised to take out wedding insurance.

Event & Wedding:

Bookings are subject to availability.

A quote will be supplied to the customer outlining the cost of the package prior to a deposit being taken.

All verbal bookings will be treated as provisional and will be held for no longer than 21 days pending receipt of the appropriate non-refundable deposit.

The minimum non-refundable deposit amount will be confirmed to the guest on booking.

Upon receipt of a non-refundable deposit, it is on the understanding that the customer accepts the terms and conditions as set out in this document.

The quote may be refined with the approval of Mansion House Llansteffan throughout the booking process up to four weeks before the event date.

At the four weeks ahead of the event date point, the most recent quote will form the basis of the package and costs.

Final numbers must be confirmed four weeks prior to the event.

Failure to notify Mansion House Llansteffan of the actual number of evening guests invited to attend will result in additional charges being applied for 'additional unconfirmed evening guests', the charge will equate to double the cost of an additional evening guest as supplied in the final quote.

All Saturdays between Easter and October half-term, Valentine's Day & New Year's Eve have a minimum package value that will apply, you will be advised of the minimum package value in your quote.

Selected 'Premium days' will incur a supplementary surcharge, for example New Year's Eve.

Should the booking extend over two days, e.g. Saturday & Sunday, each day will be treated as a separate event & booking, the deposit policy & terms and conditions will apply to both bookings separately, including minimum package prices where applicable.

Twenty weeks prior to the event date, a payment must be made up to 50% of the value of the quote, less the non-refundable deposit already paid.

Four weeks prior to your event date, a payment must be made up to 90% of the value of the quote, less the balance already paid.

All additional charges incurred, including accommodation charges and unconfirmed charges, must be settled in full prior to departure.

Failure to meet either the 20 week and/or the four week payment, as set out in the payment schedule, may result in the event being cancelled or incur an additional late payment charge.

The late payment charge equates to 10% of the payment value.

Deposits are non-refundable, deposits may be transferred if an event is postponed and the transfer date must be within twelve months of the original event date.

A transfer may incur admin charges if the original date cannot be resold. If the transfer is to a different year, that year's charge rates will apply.

Exclusive Use:

Exclusive use is included in packages with a minimum of 55 day reception guests.

Exclusive use charges can be added for packages with 54 or less day reception guests, rates vary.

For exclusive use events the venue licence will end at 12.30am, unless otherwise stated in your quote.

Non-exclusive use packages are not permitted to have a disco, band or live entertainment.

Non-exclusive use event licence ends at 11pm, unless otherwise stated in your quote.

Property Damage (including guest rooms):

No items of decoration or the like may be fixed, permanently or temporarily, to the walls, windows or ceiling.

In the interest of safety of guests, food and drink is strictly prohibited in the dance floor area. In the event of any spillage of food or drink anywhere in the building, guests are to inform a member of the staff immediately.

Any accidental damage to Mansion House Llansteffan Ltd's property or furnishings must be reported immediately to a senior member of the team.

Any damage caused to the property of Mansion House Llansteffan Ltd by any guest, guests' suppliers or third-party supplier must be paid for in full and is the responsibility of the event booker.

Clean up charge (price per occurrence) applies for any soiling or fouling within Mansion House Llansteffan Ltd's premises.

All quoted prices are inclusive of VAT at the current rate.

Gratuities are at the guest's discretion and are distributed equally amongst the team.

The information in this brochure is correct at the time of printing.

By paying a deposit to Mansion House Llansteffan Ltd you accept the Terms & Conditions as laid out in this document and the responsibility of any liabilities