MANSION HOUSE LLANSTEFFAN

Package & Price Guide

2027

YOUR DAY, YOUR WAY — WITH US BESIDE YOU

And So Your Story Begins...

At Mansion House Llansteffan, your vision sets the tone. We're here to make it real — with style, precision, and the kind of hospitality that feels like home. Nestled in the beauty of Carmarthenshire, we offer not just a venue, but a canvas for your love story.
Wendy and her team are by your side from the first plans to the final cheers, making sure every detail lands just right.
Expect fabulous food, stunning backdrop and a Carmarthenshire "croeso" that guests won't want to forget.
So take a breath, hold hands, and step into your day — a celebration wrapped in love, laughter and the magic of moments made to last.

This is your moment. We'll handle the rest.

www.mansionhousellansteffan.co.uk

Sample Packages &Pricing

POPULAR PACKAGE

Canapes : Silver

Celebration Drink : Gold

Reception Meal : Gold

Wine & Toast : Silver

Evening option : Gold

£173.25 per Day Guest

60 guests
£10, 395

70 day guests
+20 evening guests
£12,687.50

130 day Guests
+30 evening guests
£23,362.50

LUXURY PLATINUM PACKAGE

Canapes

2AA Rosette Reception Meal

Celebration Drink

Wine & Toast

Evening Option

£242.50 per Day Guest

60 day guests
+20 evening guests
£15,190

100 guests
£24,250

Sample Packages &Pricing

ALL IN GOLD PACKAGE

Canapes : Gold
Celebration Drink : Gold
Reception Meal : Gold
Wine & Toast : Gold
Evening option : Gold

£181 per Day Guest

90 guests
£16,290

60 day guests
+25 evening guests
£11,560

GRACEFUL GOLD

Gold: Canapes
Gold: Reception Meal
Gold: Celebration Drink
Silver: Wine & Toast
Grazing Table

£180.75 per Day Guest

80 day guests
+20 evening guests
£16,100

60 day Guests
£10,845

Sample Packages &Pricing

ALL IN SILVER

Silver: Canapes

Reception Meal

Celebration Drink

Wine & Toast

Evening Option

£157.25 per Day Guest

70 day guests
+20 evening guests
£11,507.50

100 day Guests
£15,725

SMALL & SIMPLE

Celebration Drink: Sparkling Wine

Reception Meal : Silver

Wine : Silver

Evening Food : Silver

£132.50 per Day Guest

75 day guests
+25 evening guests
£10,900

60 guests
£8,220

TWILIGHT PACKAGE

Celebration Drink: Sparkling Wine

Reception Meal : Gold

£102 per Day Guest

60 guests
£6,120

110 guests
£11,220

Additional Options

2026

Civil Ceremony

	Summer	Winter
55 or more guests	£895	£795
up to 54 guests	£695	£595

Preferential Accommodation rates

Superior king	£195
Deluxe double	£145

Prices are per room, per night, based on two people sharing a room on a bed & breakfast basis. Preferential room rates are offered when a minimum of 5 rooms are booked for the night of the wedding. If a guest wishes to stay on additional night, then the preferential rate will apply to both nights of their stay.

Exclusive Use

Exclusive use is automatically included in a package for 55 adult day guests or more. An exclusive use fee can be added to a package that has fewer than 55 adult day guests, rates vary.

Minimum package price

All Saturday's from Easter through to and August Bank Holiday weekend will have a minimum package value, if the package is less than the minimum package value, an exclusive use fee can be added to the package.

Pre-wedding dinner

Informal two course buffet, 20-35 guests	from £38pp
Three course restaurant meal, 13-30 guests	from £44pp
Restaurant booking, 2-12 guests	from £31pp

Pre-orders required for non-buffet meals, advance payment required for non-resident guests 7 days in advance

Additional Breakfast Guests	£25pp
Additional Breakfast Guest - CHILD	£12.50pc
Supplier Meal (in attendance all day, e.g. photographer)	£60pp

Accommodation

As part of the wedding package, the bridal suite is included for the Bride & Groom for the night of the wedding when five or more rooms are booked by your guests. Your guests can reserve one of the remaining rooms, these rooms are not available to any non-wedding guests & you are in full control of who reserves the rooms with us for your big day.

As part of the package we offer your guests preferential room rate, these rates apply to the night of the event & the night before and/or the night following the event (providing they do not have to move room). If a guest would like to arrive sooner or stay longer, additional nights will be available at our standard rates and these will need to be reserved in advance.

The preferential rates are based upon two adults per room on a bed & breakfast basis, the maximum number of adults per room is two. Children up to the age of 10 can be accommodated in an extra bed in certain room types, charges apply. These charges include breakfast. Please specify in advance if a travel cot or extra bed is required.

Payment for guest accommodation is completed on arrival, no deposits are required.

Check-in will open following the arrival of the bride & groom. Check-out on the day of departure is 11am.

You will be asked to provide an email address for each of your guests and we will email them a confirmation of their booking along with information regarding check-in and payment.

Terms and Conditions, Mansion House Llansteffan Ltd v25.01

The Management reserves the right to:

refuse entry, if it is deemed that they will be in breach of their Property or Personal Licence.

end the event without notice if a customer brings their own alcohol on the premises.

end the event without notice if a customer is seen to be abusing or threatening any member of the team.

Mansion House Llansteffan Ltd:

accepts no responsibility for the property of any patrons or third-party suppliers that are left at Mansion House Llansteffan unattended, day or night.

accepts no responsibility for any food supplied by any third-party supplier.

General:

All statutory licensing regulations apply.

These terms are deemed to incorporate Mansion House Llansteffan Ltd's terms of business, copies of which are available on request.

In the event of any inconsistency, the terms of this agreement shall prevail.

Other than for death or personal injury caused by our negligence, our liability to you and your guests taken in the aggregate is limited to the price of your booking.

The hotel will not be liable for failure to perform a service should the failure be caused by any factor beyond its reasonable control.

Guests are recommended to have and be responsible for insurance to cover cancellation, or extreme weather conditions, loss of baggage, personal effects or any other unforeseen circumstances.

Pricing and option terms:

The hotel reserves the right to amend its packages and prices at any time.

Existing bookings will be notified of any price policy changes should it affect their package.

The hotel reserves the right to alter or amend contents of an event if there is a short fall in the minimum numbers required to operate a programme, in such circumstances you may choose an alternative date, subject to availability.

Menus shown in the brochure are only provided as an indication and may vary slightly based on the availability of ingredients.

Dependent on market and product availability, we reserve the right to amend such dishes and/or to offer suitable alternatives.

Some of our dishes may contain ingredients which could cause an allergic reaction. Guests with allergies are advised to check beforehand so that alternative ingredients or dishes can be provided.

Corkage:

Corkage is available, please check for the current rates.

A maximum quota applies to corkage: equivalent to a maximum of 0.5 bottle of wine/sparkling wine per adult guest.

All third-party suppliers must:

· obtain authorisation from the management to supply, access or service Mansion House Llansteffan.

· a specification of work must be submitted to Mansion House Llansteffan 21 days ahead of any scheduled job.

· arrange pick-up and drop-off times with the management directly.

Novelty supplies:

Bouncy castles and such novelty equipment are permitted, 21 days' notice is required and the supplier will be required to send in copies of their insurance documents ahead of the event.

Indoor fireworks, flares and confetti bombs are NOT permitted.

No responsibility will be accepted by Mansion House Llansteffan Ltd for any personal injury caused by guests using such novelty equipment.

Fireworks:

Fireworks are permitted by authorised supplier only and a minimum 21 days' notice is required.

The Fireworks supplier will be required to complete and submit to Mansion House Llansteffan Ltd a risk assessment and a copy of their valid insurance documents and licence 21 days ahead of the event.

Any fireworks display must be conducted within local government guidelines and must be of 'low' noise level.

Any third-party food producer that has had authorisation from Mansion House Llansteffan Ltd to provide food services at an event must provide proof of Hygiene Certification, Licence and relevant Insurance cover, at least 21 days ahead of the event date.

Confirmation

Bookings are treated as provisional until payment of the non-refundable deposit has been received

Payment of the non-refundable deposit is taken as acceptance of the terms and conditions

Clients are advised to take out wedding insurance.

Event & Wedding:

Bookings are subject to availability.

A quote will be supplied to the customer outlining the cost of the package prior to a deposit being taken.

All verbal bookings will be treated as provisional and will be held for no longer than 21 days pending receipt of the appropriate non-refundable deposit.

The minimum non-refundable deposit amount will be confirmed to the guest on booking.

Upon receipt of a non-refundable deposit, it is on the understanding that the customer accepts the terms and conditions as set out in this document.

The quote may be refined with the approval of Mansion House Llansteffan throughout the booking process up to four weeks before the event date.

At the four weeks ahead of the event date point, the most recent quote will form the basis of the package and costs.

Final numbers must be confirmed four weeks prior to the event.

Failure to notify Mansion House Llansteffan of the actual number of evening guests invited to attend will result in additional charges being applied for 'additional unconfirmed evening guests', the charge will equate to double the cost of an additional evening guest as supplied in the final quote.

All Saturdays between Easter and October half-term, Valentine's Day & New Year's Eve have a minimum package value that will apply, you will be advised of the minimum package value in your quote.

Selected 'Premium days' will incur a supplementary surcharge, for example New Year's Eve.

Should the booking extend over two days, e.g. Saturday & Sunday, each day will be treated as a separate event & booking, the deposit policy & terms and conditions will apply to both bookings separately, including minimum package prices where applicable.

Twenty five prior to the event date, a payment must be made up to 50% of the value of the quote, less the non-refundable deposit already paid.

Six weeks prior to your event date, the final balance is due for payment in full.

All additional charges incurred, including accommodation charges and unconfirmed charges, must be settled in full prior to departure.

Failure to meet either these payment dates, as set out in the payment schedule, may result in the event being cancelled or incur an additional late payment charge.

The late payment charge equates to minimum 10% of the payment value.

Deposits are non-refundable, deposits may be transferred if an event is postponed.

A transfer will incur an administration fee as set out in "Postponing Charges" below.

If the transfer is to a different year, that year's charge rates will apply.

Postponing charges

To postpone an event, please provide written notice to Mansion House Llansteffan Ltd.

Administration Charges will apply:

Up to twelve months ahead of the event date - £500 administration fee

Between 8-11 months ahead of the event date - £500 administration fee + 10% of the original quote value

Between 5-7 months ahead of the event date – £500 administration fee + 20% of the original quote value

Within five months of the event date - £500 administration fee + 35% of the original quote value

Exclusive Use:

Exclusive use is included in packages with a minimum of 55 day reception guests.

Exclusive use charges can be added for packages with 54 or less day reception guests, rates vary.

For exclusive use events the venue licence will end at 12.30am, unless otherwise stated in your quote.

Non-exclusive use packages are not permitted to have a disco, band or live entertainment., event licence ends at 11pm, unless otherwise stated in your quote.

Cancellation charges

Up to nine months ahead of the event date - 30% of the original quote

Between 5-8 months ahead of the event date - 50% of the original quote

Between 3-4 months ahead of the event date - 80% of the original quote

Within two months of the event date - 100% of the original quote

Property Damage (including guest rooms):

No items of decoration or the like may be fixed, permanently or temporarily, to the walls, windows or ceiling.

In the interest of safety of guests, food and drink is strictly prohibited in the dance floor area. In the event of any spillage of food or drink anywhere in the building, guests are to inform a member of the staff immediately.

Any accidental damage to Mansion House Llansteffan Ltd's property or furnishings must be reported immediately to a senior member of the team.

Any damage caused to the property of Mansion House Llansteffan Ltd by any guest, guests' suppliers or third-party supplier must be paid for in full and is the responsibility of the event booker.

Clean up charge (price per occurrence) applies for any soiling or fouling within Mansion House Llansteffan Ltd's premises.

All quoted prices are inclusive of VAT at the current rate.

Gratuities are at the guest's discretion and are distributed equally amongst the team.

The information in this brochure is correct at the time of printing.

By paying a deposit to Mansion House Llansteffan Ltd you accept the Terms & Conditions as laid out in this document and the responsibility of any liabilities